

**Minutes of a Meeting of the Executive
held at Surrey Heath House on 11
September 2019**

+ Cllr Richard Brooks (Chairman)

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| - Cllr Dan Adams | + Cllr Josephine Hawkins |
| + Cllr Vivienne Chapman | + Cllr Charlotte Morley |
| + Cllr Paul Deach | + Cllr Adrian Page |

+ Present

- Apologies for absence presented

In Attendance: Cllr Graham Alleway, Cllr Tim FitzGerald, Cllr Alan McClafferty, Cllr Emma-Jane McGrath, Cllr Sashi Mylvaganam, Cllr Graham Tapper and Cllr Victoria Wheeler

29/E Minutes

The minutes of the meeting held on 16 July 2019 were confirmed and signed by the Chairman.

30/E Revenue Grant Review

The Executive was reminded that, at its meeting on 22 January 2019, it had agreed to undertake a review of the Revenue Grants Scheme in the 2019/20 municipal year.

Over the previous 16 years grants had been awarded to the same organisations, with the exception of the funding to The Butts discontinuing in 2014 and Camberley Job Club receiving funding since 2016. It was noted that the Scheme was not open to new applications.

Members recognised the value the funding of these organisations brought to the borough. Organisations funded by the Scheme could generally be broken down into two types, namely:

- a) Organisations that independently provided services that met local priorities, needs and gaps; and
- b) Organisations that undertook work on the Council's behalf where there were greater benefits achieved through economy of scale in comparison to the Council working alone.

Nine organisations were currently invited to apply for a grant on an annual basis. It was noted that some organisations in the second bracket had expressed frustration about applying for grants on an annual basis, as they considered the work they performed to be part of long standing partnership agreements.

Members considered a report setting out options considered during the review. The proposed option was to ring fence funding for certain organisations that

performed functions on the Council's behalf, including Citizens Advice Surrey Heath, Blackwater Valley Countryside Partnership and Basingstoke Canal Authority, for up to a three year period. The remaining funding would be opened to organisations that could deliver services which met changing local priorities.

The External Partnerships Select Committee had considered the options at its meeting in June 2019 and had supported the option proposed.

It was noted that the budget for Revenue Grants had not been reviewed in a number of years and would have consequently reduced in real terms. It was agreed that the level of budget would be included in the next budget round.

RESOLVED that

- (i) a revised Revenue Grant Scheme, as set out in paragraph 4.1.3 of the agenda report, be agreed;**
- (ii) authority be delegated to the Executive Head of Transformation and Executive Head of Business in consultation with the Support & Safeguarding Portfolio Holder to agree the terms of the new policy; and**
- (iii) a review of the level of budget for Revenue Grants be included in the next budget round.**

31/E Community Fund Grants

The Executive considered 4 grant applications to the Council's Community Fund Grant Scheme.

Members considered each application, noting the impact that each project would have and, where relevant, comparable funding provided by other authorities and fundraising obtained by the applicant.

It was agreed to defer the decision on whether to award a grant to Valley End Cricket Club for new carpeting and flooring for the pavilion and delegate it to the Executive Head of Transformation in consultation with the Support & Safeguarding Portfolio Holder. Any decision would be subject to a review of the organisation's latest accounts and would be to a maximum of £5,000.

RESOLVED that

- (i) subject to the conditions set out in the agenda report, the following grants be awarded from the Council's Community Fund Grant Scheme:**
 - a. £3,000 to W.C. Lee Alms-Houses to convert a bedsit to a 1 bedroom property;**
 - b. £3,000 to Camberley Alzheimer Café to run the Man With a Pan Course in June 2020;**

- c. **£480 to St Francis Church Hall to purchase a new cooker; and**
- (ii) **a decision on the award of a grant to Valley End Cricket Club for new carpeting and flooring for the pavilion be delegated to the Executive Head of Transformation in consultation with the Support & Safeguarding Portfolio Holder, to a maximum of £5,000 and subject to a review of the organisation's latest accounts.**

Note 1: The following declarations of interest were made:

- (i) Councillor Vivienne Chapman declared that she was involved with the Alzheimer Café; and
- (ii) in accordance with the Members' Code of Conduct, Councillor Emma-Jane McGrath declared a non-pecuniary interest as she was a trustee of W.C. Lees's Resthouses.

32/E Response to the London Heathrow Airport Expansion Consultation

The Executive considered a draft response to the London Heathrow Airport Expansion Consultation. The consultation would close on Friday, 13 September 2019.

It was proposed to extend the paragraph relating to public transport to state that delivering the Southern Rail Link should be a condition of the Heathrow expansion. The inclusion of a representation that any road surface usage charge should favour those using electric vehicles was also suggested.

The Executive supported the proposed amendments and agreed to delegate the finalisation of wording to the Executive Head of Regulatory in consultation with the Deputy Leader.

RESOLVED that:

- (i) **the publication of the London Heathrow Airport Expansion Consultation be noted;**
- (ii) **the response set out in the letter at Annex 1 of the agenda report be agreed, as amended, as the Council's formal response to London Heathrow Airport Expansion Consultation; and**
- (iii) **the agreement of the final wording of the response be delegated to the Executive Head of Regulatory in consultation with the Deputy Leader.**

33/E Surrey Heath Statement of Community Involvement

The Executive considered a report setting out a revised draft Surrey Heath Statement of Community Involvement (SCI) and seeking agreement to consult on this draft SCI.

The SCI set out how the Council would involve the community and stakeholders in the preparation of the Surrey Heath Local Plan and in the determination of planning applications.

The current SCI had been adopted in 2017. The main change from the 2017 SCI was the addition of a section on how the Borough Council would assist in the preparation of Neighbourhood Plans, following a legislative change requiring this to be included in a SCI. Further minor changes to the SCI were also noted.

It was agreed to circulate the list of consultees at Appendix 1 of the SCI and suggested that Members could propose any additions to the list they considered relevant, using their local knowledge.

RESOLVED to consult on the revised draft Surrey Heath Statement of Community Involvement for a period of six weeks.

34/E Request for Funding for Drainage Works in Pennypot Lane, West End

The Executive was informed that, following the approval of the new housing sites in West End, the residents of properties along the watercourse running down to Pennypot Lane had complained about increasing water flows running through their land.

It is anticipated that improvement works to reduce flood risk could cost £60,000. Developers had contributed £20,000 towards the cost of works. Authority was sought to use £40,000 from the Drainage Reserve to cover the funding shortfall.

The Council would only maintain the works for a period of 12 months, undertaking any remedial work or initial maintenance associated to the scheme. The new by-pass culvert would become part of the overall land drainage system, provided to the landowners under the Land Drainage Act. Following completion of the 12 month maintenance period, the watercourse, including all new structures, would be handed over to the respective landowners for ongoing future maintenance.

All landowners had been approached regarding this scheme and written consent of all landowners would be required prior to any work being undertaken

RECOMMENDED to Full Council that:

- (i) a further local contribution of up to £40,000 from the Local Drainage Reserve be agreed to fund the works to the culvert to the north of Pennypot Lane as shown on Plan 1 at Annex A to the agenda report; and**
- (ii) this addition to the Capital Programme be agreed.**

RESOLVED to note that the proposed works be subject to the written consent of the landowners and the completion of any necessary agreements.

35/E Request for local Community Infrastructure Levy funding to provide Vehicle Activated Signage on the Portsmouth Road

The Executive considered a request for the use of Community Infrastructure Levy (CIL) funding for the provision of Vehicle Activated Signage on Portsmouth Road, Camberley as a speed control measure. The funds would be transferred to Surrey County Council to undertake the works.

The section of Portsmouth Road covered by the application was from the Ravenswood Roundabout to the Frimley Park Hospital Roundabout and carried significant traffic during the day. There had been a number of accidents along this stretch of road and the proposal met item 3 on the Surrey Heath Community Infrastructure Levy: Regulation 123 List, namely Local Transport Projects and Pedestrian Safety improvement which are not directly related to a development. Members also noted that there was a school at either end of the road.

A total of 5 signs were proposed and all would be erected on existing lamp columns in order to help reduce costs and minimise street furniture. When activated, the signs in the 40mph section of the road would display "40"/"SLOW DOWN" to motorists. The sign to be located in the 30mph section would display "30"/"SLOW DOWN". The proposed locations of the signs had been agreed by the Surrey County Council's road safety team and Surrey Police's Road Safety and Traffic Management Team:

Members were advised that the Council had collected sufficient CIL contributions for Parkside ward to fund this project. Furthermore, this Council would not be responsible for any ongoing maintenance, repair or other liability arising from this project.

RESOLVED that

- (i) £14,000 of Community Infrastructure Levy be transferred to Surrey County Council to fund Vehicle Activated Signage on the Portsmouth Road, Camberley as a speed control measure, to be payable upon commencement of the works; and**
- (ii) the decision be subject to this Council not being responsible for any ongoing maintenance, repair or other liability arising from this project.**

Chairman